



## Terms and Conditions of Stall Rental for Wimbledon FoodFest 2010

### Booking Terms and Conditions

Merton Chamber of Commerce (hereinafter called 'The Company') is hereby deemed the organiser of Wimbledon FoodFest 2010. All cheques should be made payable to:-  
Merton Chamber of Commerce, 5th Floor, Tuition House, St George's Road, Wimbledon, London SW19 4EU.

### THE BOOKING

Please read these conditions carefully before completing your registration form. The conditions are included to safeguard both you as a trader and the company as an organiser. They represent the minimum standards acceptable by both parties. On completion of your registration form you must tick the box that indicates that you have read, and will comply with these terms and conditions.

### PAYMENTS.

- 1 Full payment is due upon booking of your stall.
- 2 We will invoice stallholders on receipt of their registration form for their payment. Payments should be by cheque (made out to Merton Chamber of Commerce. Online payments can be made at [www.mertonchamber.co.uk/payments](http://www.mertonchamber.co.uk/payments) A provisional booking is not deemed to be confirmed by the Company until the payment is cleared.

### CANCELLATION OF BOOKING BY THE TRADER.

- 3 In the event that a stallholder wishes to cancel his/her booking for FoodFest payments are non-refundable, except in the following circumstance:-
- 4 On being informed in writing that a trader wishes to cancel a booking, the Company will make best efforts to find a suitable replacement trader. If this proves possible, and when the replacement trader has completed the booking and paid in full for the event, a refund, less any expenses incurred by the company in the search for the replacement trader will be made. Refunds, however, cannot be guaranteed and are less likely to be possible the nearer to the event the cancellation is made.

### ACCEPTANCE AND COMPLIANCE POLICY.

- 5 All bookings for events must contain detailed information on the products that are proposed for sale at the event. The organiser reserves the right to reject applications should certain criteria not be met. The organiser further reserves the right to dismiss stalls on the day of the event or during the event if it is deemed that the products on sale do not match the description detailed in the registration form. Photographs of both stalls and products may be required to support applications.
- 6 It is the responsibility of all traders selling food stuffs to comply with the current environmental health legislation and to have training certificates displayed for public view where appropriate. In all cases, the organiser must consider the local environmental health representative decision on any hygiene issue to be final.
- 7 **No cooking on site** is permitted without written consent from the Organiser prior to the event. It is however permissible to bring pre-cooked food and use warming trays, subject to health and safety regulations.

### INSURANCE

- 8 All traders are responsible for their own Public Liability Insurance. That insurance must be for a minimum of £1 million pounds.
- 9 A copy of the trader's public liability insurance is required when booking for each event.

### CANCELLATION OF EVENT BY THE COMPANY

- 10 Should an event be cancelled by the company for whatever reason, the trader will be given a full refund for any payments made. The company will not be liable for any additional costs that the trader may have incurred, eg. promotional material.





#### **LIMIT OF LIABILITY**

11 The company will not be held responsible or liable for the following circumstances that may affect trading:

- Acts of God including all adverse weather conditions
- Public demonstrations
- Acts of terrorism
- Mechanical failure of any power supplies
- Failure of a trader to arrive at the event for whatever reason on any one day of the event's duration.
- Accidental damage to goods
- Personal injury to a trader or member of the public in the vicinity of any trading area within the event.

#### **TRADER'S RESPONSIBILITIES**

12 It is the trader's responsibility to ensure that all scheduled times are kept. Failure to arrive at the appointed set up time could result in a stall being refused permission to set up on the day.

13 The trader undertakes to remain for the entire duration of the event as specified on the event information details.

14 Attendance of only part of the event must be negotiated prior to the event and only exceptional circumstances will be considered.

15 Any decision to leave an event before its completion will be deemed unacceptable by the company. Only in the most exceptional circumstances and then only by agreement with the company representative on hand at the time, will a trader be allowed to leave before the stated completion day and time of the event.

#### **SPECIAL CONSIDERATION REQUESTS BY THE TRADER**

16 Any concerns or requests for special considerations must be communicated in writing to the organisers with the initial application. Any matters arising after such time should be communicated in writing at the earliest opportunity. Issues raised during or after an event are likely to have less chance of being resolved.

#### **REFUSAL OF FUTURE BOOKINGS**

17 The company reserves the right to refuse a place on any future events to traders who have wilfully failed to comply with any of the above conditions.

#### **Further Information:**

Wimbledon Going For Gold is a campaign run by Wimbledon Town Centre Management and funded by London Borough of Merton and local businesses.

Wimbledon Town Centre Management is run by Merton Chamber of Commerce Ltd.

For further information, visit our websites:

[www.wimbledontowncentre.co.uk](http://www.wimbledontowncentre.co.uk)

[www.wimbledongoingforgold.co.uk](http://www.wimbledongoingforgold.co.uk)

[www.mertonchamber.co.uk](http://www.mertonchamber.co.uk)

or contact the Town Centre Manager – [tracy@wimbledontowncentre.co.uk](mailto:tracy@wimbledontowncentre.co.uk) – 07973 987779

